



Communities and Neighbourhoods Scrutiny Board (4)

Time and Date

2.00 pm on Wednesday, 20th July, 2016

Place

Committee Rooms 2 and 3 - Council House

Public Business

1. **Apologies and Substitutions**

2. **Declarations of Interest**

3. **Minutes** (Pages 3 - 6)

(a) To agree the minutes of the meeting of the previous Board held on 9 March, 2016

(b) Matters Arising

4. **Innovation in Traffic Management** (Pages 7 - 8)

Briefing Note of the Scrutiny Co-ordinator

5. **Bus Gates** (Pages 9 - 10)

Briefing Note of the Head of Highways

6. **Outstanding Issues**

All Outstanding issues are contained in the Work Programme

7. **Work Programme 2016/17** (Pages 11 - 14)

Report of the Scrutiny Co-ordinator

8. **Any Other Items of Public Business**

Any other items of public business which the Chair decides to take as a matter of urgency because of the special circumstances involved.

Private Business

Nil

Chris West, Executive Director, Resources, Council House Coventry

Tuesday, 12 July 2016

Note: The person to contact about the agenda and documents for this meeting is
Suzanne Bennett Tel: 024 7683 3072 / 3075 Email:
suzanne.bennett@coventry.gov.uk / gurdip.paddan@coventry.gov.uk

Membership: Councillors N Akhtar (Chair), R Bailey, B Kaur, T Khan, K Mulhall,
B Singh, R Singh, D Skinner and R Thay

By invitation Councillors L Bigham, J Innes, R Lakha and C Thomas

Please note: a hearing loop is available in the committee rooms

If you require a British Sign Language interpreter for this meeting
OR if you would like this information in another format or
language please contact us.

Suzanne Bennett

Telephone: (024) 7683 3072

e-mail: suzanne.bennett@coventry.gov.uk

Coventry City Council
Minutes of the Meeting of Communities and Neighbourhoods Scrutiny Board (4)
held at 3.00 pm on Wednesday, 9 March 2016

Present:

Members: Councillor T Khan (Chair)
 Councillor P Akhtar
 Councillor P Male
 Councillor K Mulhall
 Councillor B Singh
 Councillor D Skinner

Other Members: Councillors A Khan, Cabinet Member for Culture, Leisure,
 Sport and Parks

 Councillor R Lancaster, Cabinet Member for Public Services

Employees (by Directorate):

Place M McGinty, M Metcalf, N Thomas
Resources V Castree, G Paddan

Apologies: Councillor J Innes

Public Business

28. Declarations of Interest

There were no disclosable pecuniary interests declared.

29. Minutes

The minutes of the meeting held on 10 February 2016 were signed as a true record.

30. Community Grants Fund - 2015/16 - Round Two Award Decisions

The Scrutiny Board received a Briefing Note which illustrated the outcome of Round 2 of the Community Grant Fund award process for 2015/16. It was noted that grants would cease from 1 April 2016 and the Community Development Service would continue to support community groups to develop by providing advice on potential alternative funding opportunities and support.

The Board questioned officers on a number of matters including the number of grants awarded and the allocation of funds to support voluntary and community groups; together with the work that has been undertaken by the Community Development Service since 2014. Members were advised that the remaining £25k was to be managed as part of the Transition Fund, thus reducing the demand on Council's spending. Officers advised that small projects had been highlighted and

support was being provided to enhance opportunities and improve local environment.

RESOLVED that the Briefing Note be noted.

31. Flood Risk Management and Drainage Update

The Scrutiny Board received a Briefing Note of the Executive Director of Place which provided a summary of the roles and responsibilities of the Council for flooding and the management of surface water, together with the progress of the Surface Water Management Plan (SWMP) and the Local Flood Risk Management Strategy (LFRMS). The Scrutiny Board received an update on the flooding event that had occurred within Coventry on 6 February 2016. Appended to the report was a detailed note of responses to the actions from the Board meeting held 25 March 2015.

The Board gave consideration to a number of issues arising from the brief presentation and questioned the officer on the following:

- The Council's responsibility of monitoring rivers and streams but not main rivers
- The Environmental Agency and its work
- Structure of the Resilience Team and partnership working undertaken across the region
- Landowners' responsibility of maintaining clear waterways and ditches
- Issues reported to Council in respect of the flooding event of 6 February – mainly related to damage caused to highway verges and garden flooding.
- Enforcement of planning conditions for new developments – creation of balancing ponds and improved drainage schemes
- Flooding incidents at Broad Lane, Banner Lane and Goldhorn Close
- Problems caused by high water levels in the river Sherbourne – information on plans to open up the river in the City Centre as part of the new development
- Sandbag distribution and sandbag policy

The Board requested that an annual report on Flood Risk Management and Drainage to be brought to Scrutiny in 2016-17 and to include the following information:

- Distribution of sandbags and to circulate the Sandbag Policy – it was noted that the Policy has been circulated to members. Investigate a flooding 'champion' role with elected members to ensure fair distribution of bags and provide an update when supplies need replenishing
- Information to be provided when the balancing pond or alternative improved drainage scheme at Bannerbrook Park would be completed
- Officers review the strategic network when closing roads during flood events to prevent additional damage to property by vehicles continuing to use flooded routes

The Board were advised that the information on flooding and drainage was available on the Council's website. The Environmental Agency works with the Council's Communications Team to ensure that information was available for the community.

RESOLVED that the Briefing Note and the information contained in the presentation be noted.

32. **Outstanding Issues**

The Scrutiny Board noted that all outstanding issues had been included in the Work Programme for the current year.

33. **Work Programme 2015/16**

The Scrutiny Board considered the Work Programme for 2015/16.

RESOLVED that the "Street Pride with an emphasis on street cleansing" item be deferred for consideration at a future meeting.

34. **Any Other Items of Public Business**

There were no other items of urgent public business.

(Meeting closed at 4.30 pm)

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Coventry City Council

Briefing note

To: Communities and Neighbourhoods Scrutiny board (4)

Date: 20th July 2016

Subject: Innovation in Traffic Management

1 Purpose of the Note

- 1.1 To inform Members of an item that will be presented at the meeting of the Communities and Neighbourhoods Scrutiny Board on the 20th July 2016 on Innovations in Traffic Management

2 Recommendations

- 2.1 The Communities and Neighbourhoods Scrutiny Board is recommended to:
- 1) Consider the content of the information to be presented at the meeting on the 20th July 2016
 - 2) Identify any recommendations for the appropriate Cabinet Member

3 Information/Background

- 3.1 The Council is the Highways Authority for Coventry and has a duty to manage the network.
- 3.2 The Council is currently working on several innovative areas of traffic management. Information about this work will be contained in a presentation to be circulated in advance of the meeting.
- 3.3 Members will be requested to comment and question officers on the content of the presentation at the meeting.

Gennie Holmes
Scrutiny Co-ordinator
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024 7683 1172

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Sunil Budhdeo
Transport Innovation Manager



Projects Coventry Are Currently Involved In

- **Multi Modal Transport and Ticketing**
HoPE - (Holistic Personal Public Eco-Mobility) Working in Conjunction With WMCA
- **Driverless Cars**
UK Autodrive - Connected Vehicles and Autonomous Cars.
UK CITE
- **Intelligent Route and Speed Guidance System**
iVMS/Dynamic Routing - Using in car and on street VMS signs.
- **Intelligent Guidance to Parking and Disabled Bays**
AppyParking
- **Integrated Transport App assisting people with disabilities.**
assist-Mi - Coventry City Centre - Accessibility Pilot

• Multi Modal Transport and Ticketing

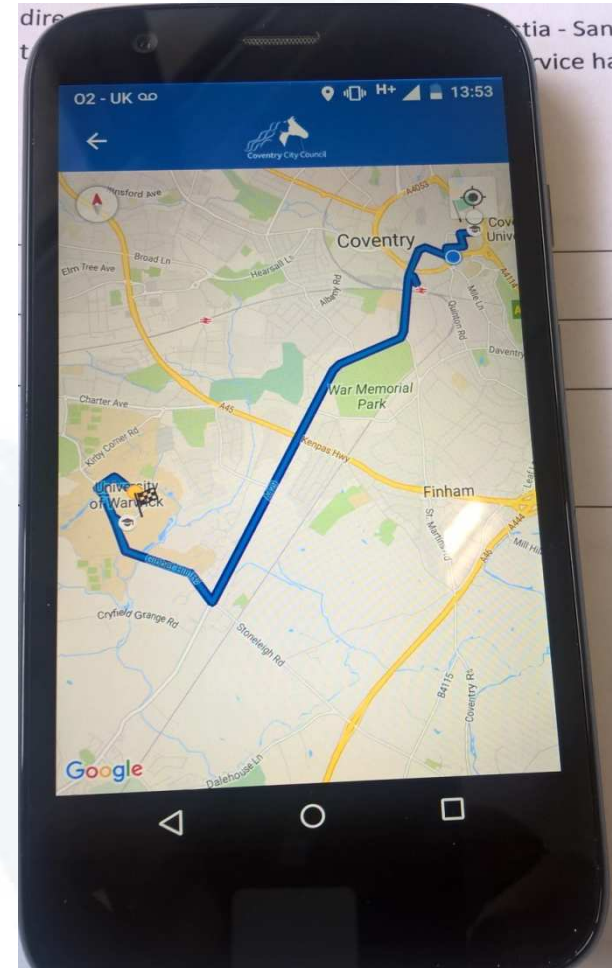
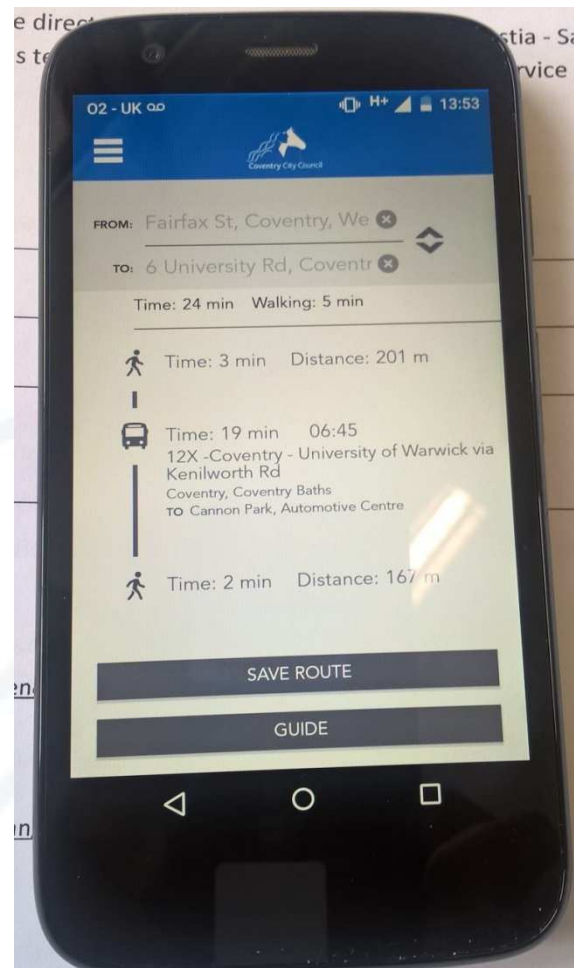
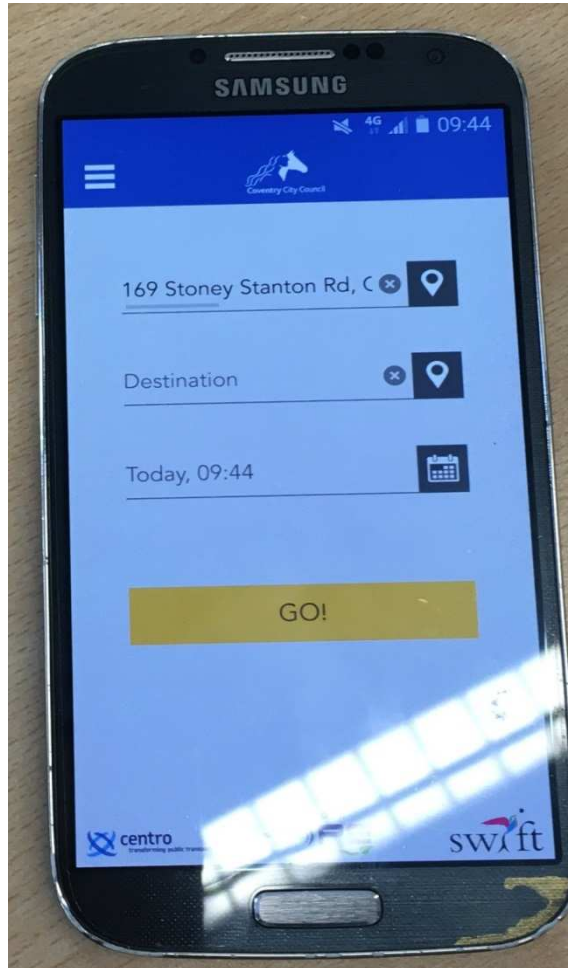
Funded by EU FP7

- Jun 14 – Feb 17
- App will advise you of the routes available for your chosen journey on Public Transport
- You will be able to pay for the journey using the app.
- The App will be linked to the Traffic Control System

- Outputs:
- Increase reliability
- Encouraging use of Public Transport
- Link to SWIFT card making Payment for Journeys easier



Journey Planner Interfaces



Tourist Planner Interfaces



transport for athens

4:21 PM 22%

Start Location

Start Date

Number of Days

MORE OPTIONS

GO!

VIEW SAVED PLANS

transport for athens

Day 1 - 25/03/2015

Time: 15:05 hrs. - 18:42 hrs
From: Plaza de Castilla (My location)

Start Point / 9:00 hrs
Hotel Melia, Plaza de Castilla

Time: 10 min Stops: 6 **1,50€**
Plaza de Castilla Station TO Avenida de América **MORE FARES**

Time: 3 min Distance: 400 m

- Museo Nacional del Prado
Time to see: 2,5 hrs. Aprox.
- Plaza de Cibeles
Time to see: 2,5 hrs. Aprox.
- Museo de Cera
Time to see: 2,5 hrs. Aprox.
- Banco de España
Time to see: 2,5 hrs. Aprox.

UPDATE PLAN **VIEW MAP**

transport for athens

Museo Nacional del Prado - Madrid
Museums and Art Galleris

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Aenean commodo ligula eget dolor. Aenean massa. Cum sociis natoque penatibus et magnis dis parturient montes, nascetur ridiculus mus.

M-S 10:00 to 20:00 h
D 10:00 to 19:00

General Ticket: 14,00 €

BACK

transport for athens

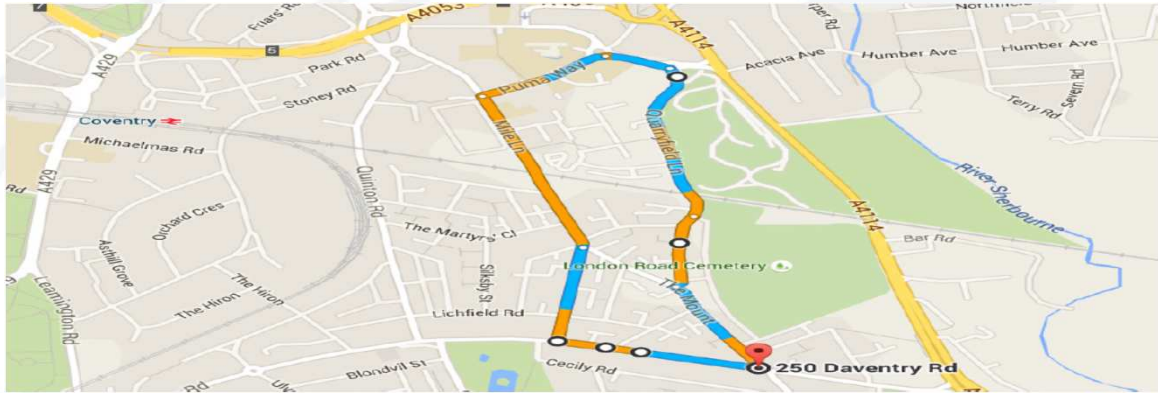
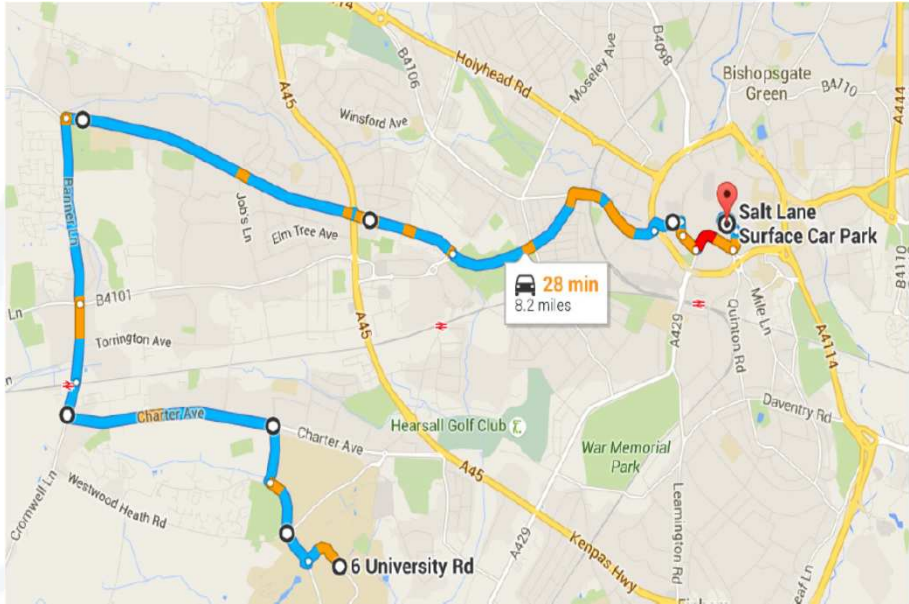
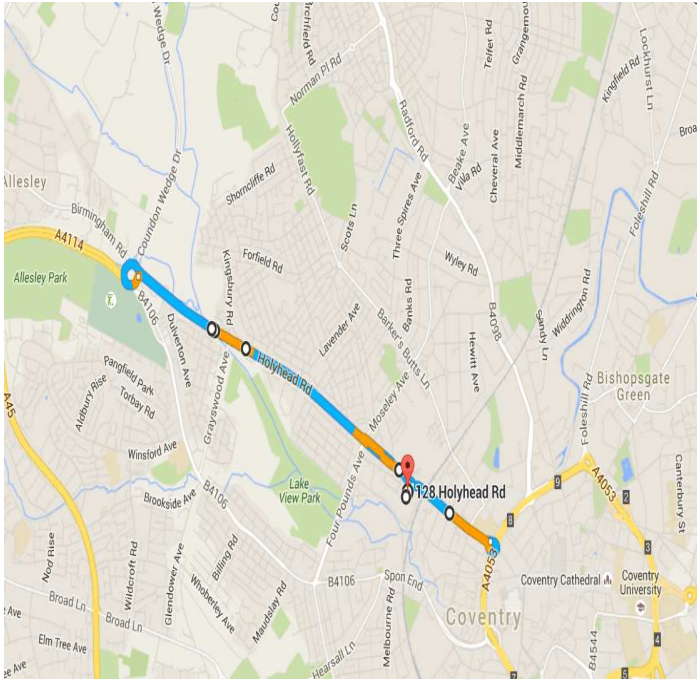
BACK TO PLAN



Driverless Cars

- Nov 15 – Nov 2018
- Using information transmitted from road side equipment - the vehicle will then determine how to proceed.
- Initial off road track testing.
- Road trials to begin 2017.

Proposed Urban Routes





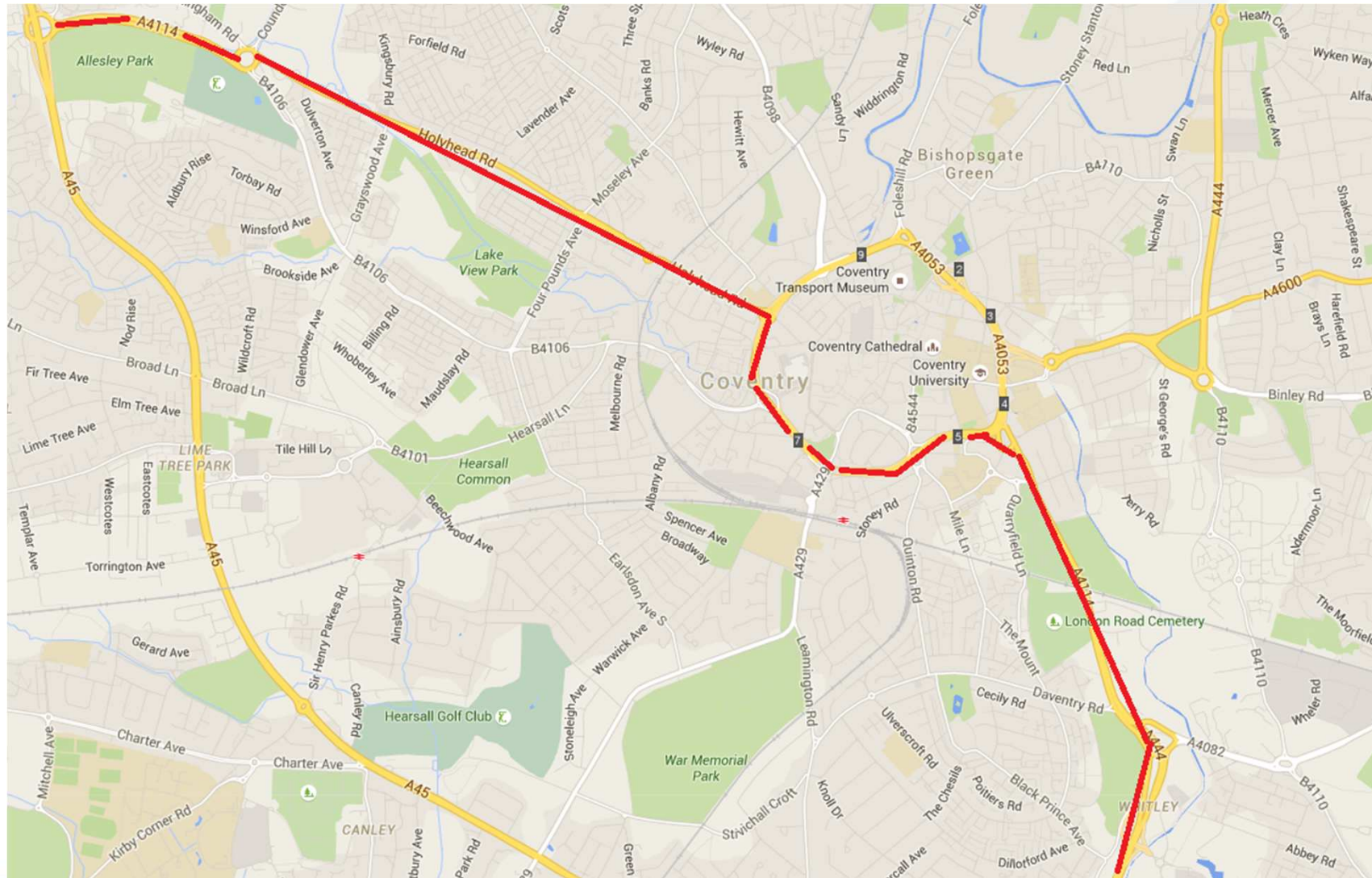
The project is part-funded by

Innovate UK
Technology Strategy Board

Vehicle to Signal's and Vehicle to Vehicle Communication

- Jun 16 - Dec 18
- Involves equipping over 40 miles of A-roads / Smart Motorways.
- Include trials on urban routes similar to UK Autodrive.
- Outputs of both UK CITE / UK Autodrive include:
 - Reduce congestion, improve air quality and improve customer journey to Coventry.
 - To create the most advanced testing environment for future development.
 - UK CITE will also develop an in-vehicle App to replicate variable road messages signs.

UK CITE Proposed Routes - London Rd / Holyhead Rd



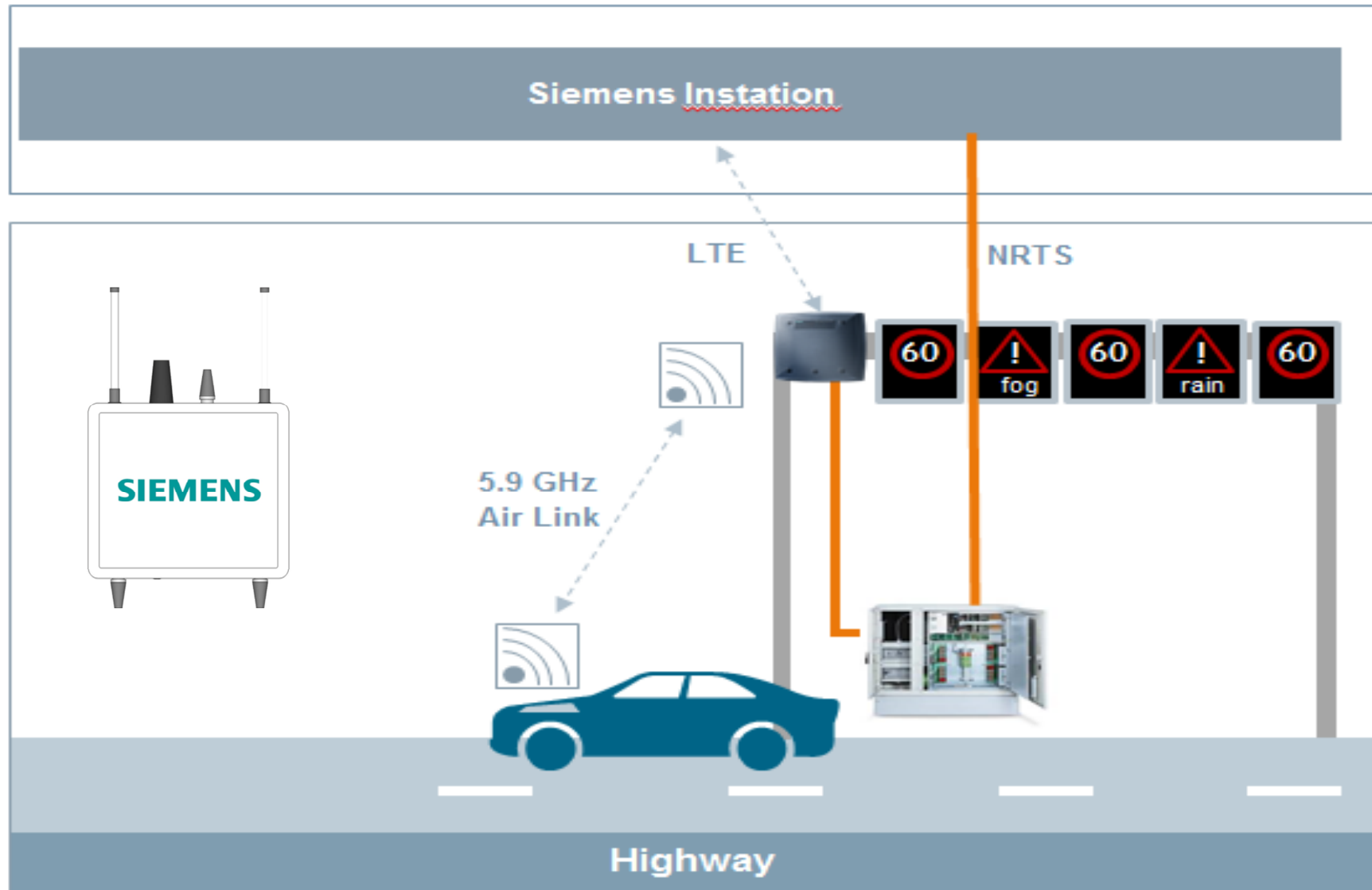
Intelligent Route and Speed Guidance System on Motorways and urban roads

- Apr 16 – Mar 18
- Lead Partner: Coventry / Siemens.
- Links to roadside signalling equipment and extract live UTC data.

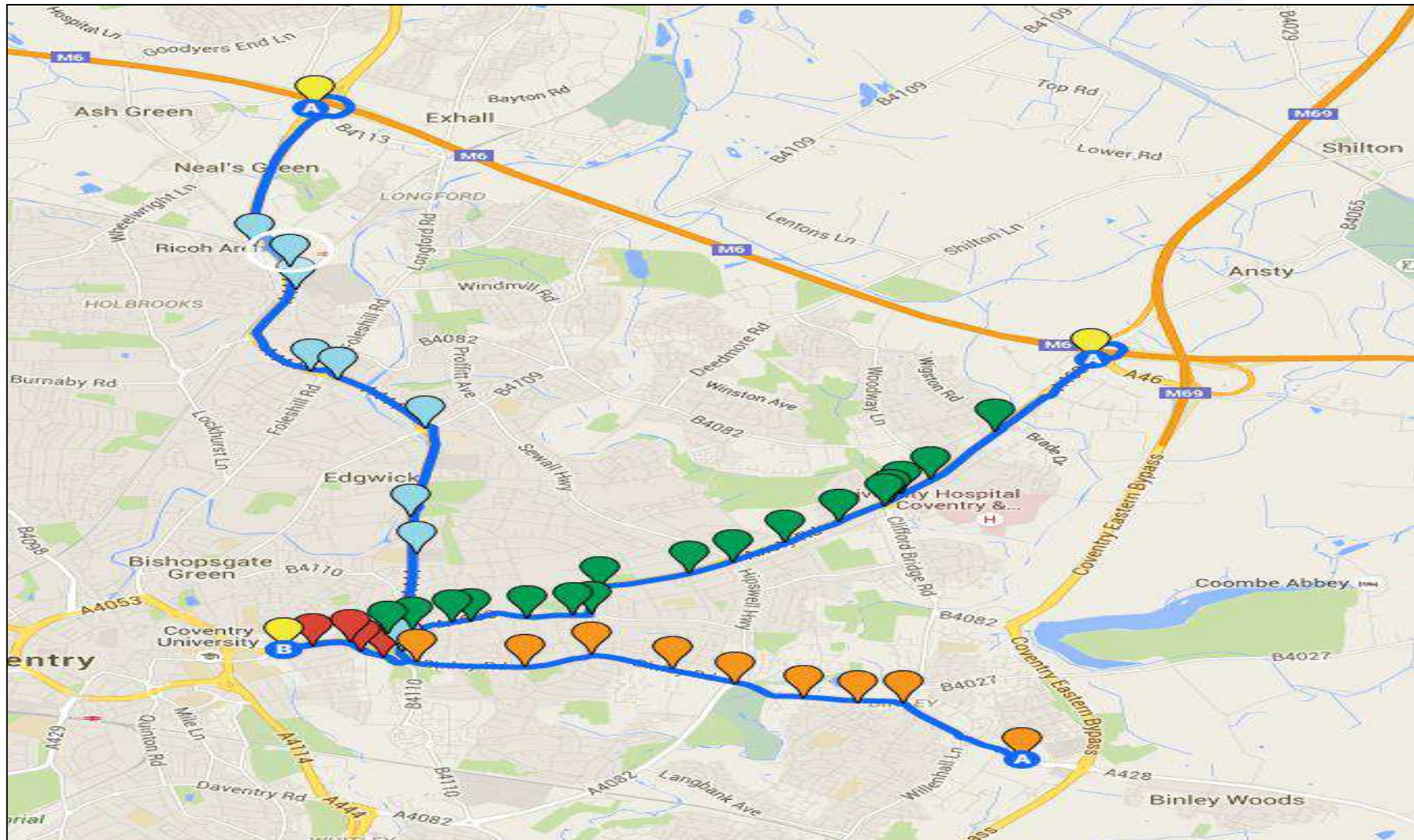
Outputs:

- To Influence Driver Choice of Route and Time of Journey to Help Reduce Delays and Congestion.
- To provide a journey planning App which covers strategic urban routes from M69 / M6 to city centre.
- Create a test-bed for Own Equipment Manufacturer's to support automotive industry and the local University's.

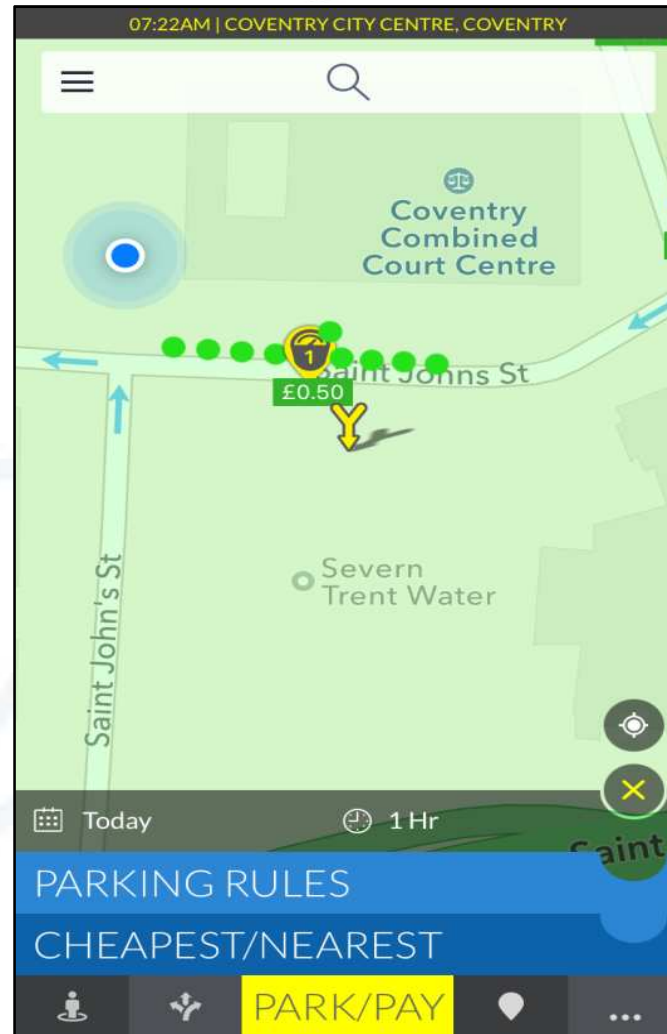
Equipment to be Installed on CCC Network



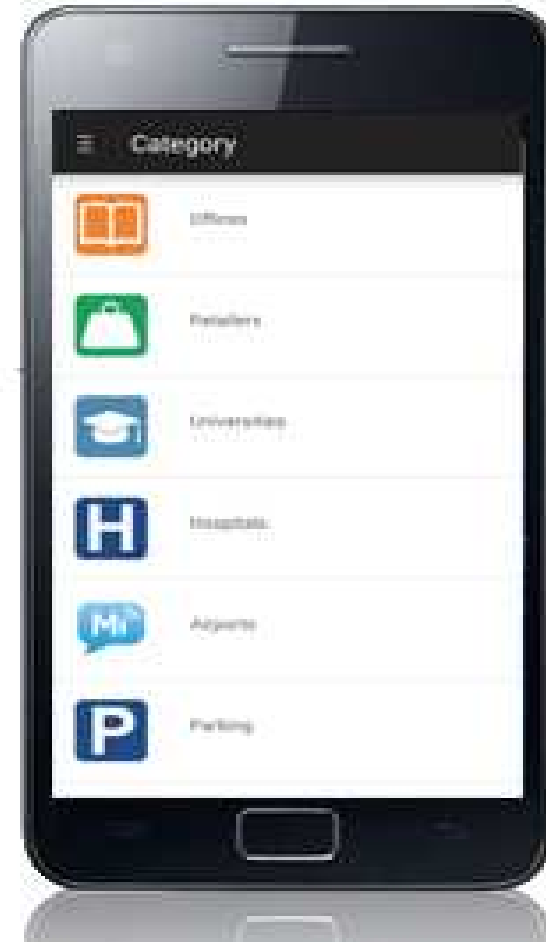
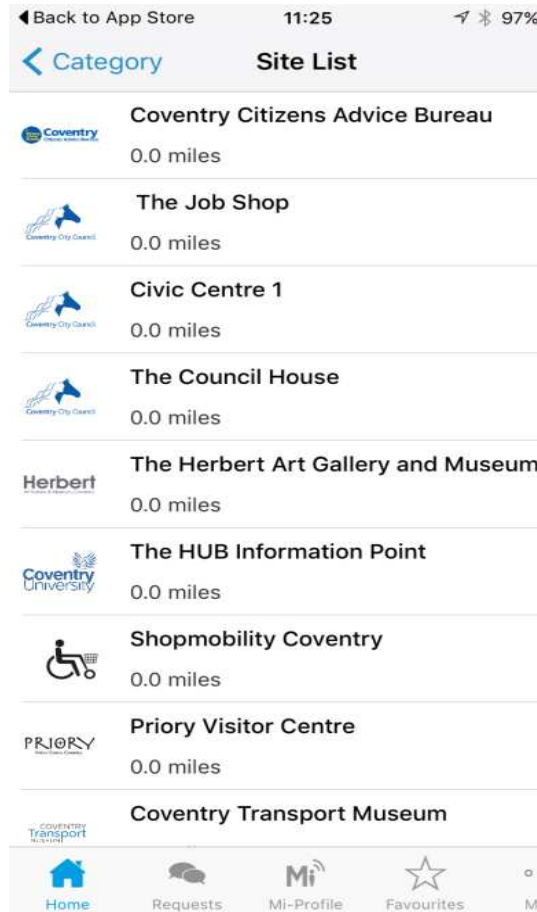
iVMS / Dynamic Routing – Proposed Routes



appyparking™



- Guiding the user to available parking spaces.
- Successful trials in St Johns Street, New Union Street, Whitefriars Lane, and Warwick Road.



The assist Mi app will be used to link the projects. Working in partnership with the developers.



Elizabeth Flowers M.A, Dip YW



Thank you.

Any Questions?

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Coventry City Council

Briefing note

To: Communities and Neighbourhoods Scrutiny Board (4)

Date: 11 July 2016

Subject: Bus Gates

1 Purpose of the Note

- 1.1 To provide the Communities and Neighbourhoods Scrutiny Board (4) with information in relation to bus gates and an outline of the new procedures and checklists for implementation.

2 Recommendations

- 2.1 The Communities and Neighbourhoods Scrutiny Board recommended to:
- 1) Consider the progress being made and the measures that will be implemented to avoid issues arising in future.

3 Information/Background

- 3.1 There are eight bus gates in Coventry, these are located at:

- White Street
- Pool Meadow
- Whittle Arch
- Gosford Street
- Park Road
- Warwick Road
- Station Square (temporary)
- Stoney Road

- 3.2 Five of the eight bus gates have enforcement cameras operating at them, these are:

- Whittle Arch
- Gosford Street
- Park Road
- Warwick Road
- Stoney Road

4 Park Road, Gosford Street and Warwick Road Bus Gates

- 4.1 All of the three sets of signs had full DfT approval until 10th December 2015. Following an issue raised by a member of the public regarding the Park Road bus gate signage, the DfT were asked to revisit their approvals. As a result of this, the DfT re-issued the approvals. However, in this second set of approvals there was a technical mistake made by the DfT and not picked up by ourselves (the diagram number that the DfT quoted was not the same on the paperwork and the map).
- 4.2 From 22nd April 2016 the DfT added the “Coventry” signage to their list of standard use signs. This automatically made our bus gates and all of their signage compliant. However between 10th December 2015 and 22nd April 2016 there were issues with the bus gate signage at Park Rd.

- 4.3 All complaints, challenges and appeals in relation to tickets (penalty charge notices) received for bus lane and bus gate contraventions, including Park Road, follow well established formal and/or statutory procedures. For example, complaints are dealt with through the Council's formal complaints procedure and appeals are heard by the independent Traffic Penalty Tribunal (TPT). A successful appeal at the TPT only applies to the circumstances of that individual case and does not necessarily mean that the signs are not legally compliant.
- 4.4 When the Park Road bus gate was introduced in 2014 the sign plate "and authorised vehicles" was not a standard sign automatically permitted under the then traffic sign rules laid down by the DfT in 2002. Instead special authorisation was requested and subsequently granted by the DfT which covered the bus gates on Park Road, Warwick Road and Gosford Street. This approval remained in force until it was replaced by a new authorisation issued by the DfT on 10th December 2015. In April 2016 the Council became aware that there were some administrative errors in the second authorisation, namely the drawing numbers on the approval and accompanying plan did not correspond.
- 4.5 On discovering this error the Council notified the DfT straight away in order to resolve the matter. Around the same time (22nd April 2016) the DfT updated the traffic sign rules which now include the "and authorised vehicles" plate as a standard sign so special authorisation was no longer required for it to be used. Because of this the DfT took the view that they were not able to re-issue a corrected retrospective authorisation to replace the one issued on 10th December 2015. It was clear though from the DfT that they had every intention to authorise the sign plate on the 10th December 2015 and only because of an avoidable and basic error in the wording of the authorisation was it made invalid.
- 4.6 Consequently all tickets issued during the period 10th December 2015 to 21st April 2016 were done so in good faith on the understanding that the authorisation was valid. On being made aware of the DfT's decision not to issue a corrected authorisation, the Council took the decision to offer refunds to all motorists who received a ticket between 10th December 2015 and 21st April 2016 for the three bus gates affected.
- 4.7 Currently the remaining orders are being checked by both the traffic team and legal to ensure there are no other bus gates subject to the same situation as Park Rd. In addition to Park Road, the error by the DfT affected the authorisation of two other bus gates namely on Warwick Road and Gosford Street. The offer of a refund applies to all three affected bus gates. During the period in question 13,282 PCN's were issued for the 3 bus gates of which 9,099 were on Warwick Road, 2,403 on Gosford Street and 1,780 on Park Road. As at 11th July 2016 there have been 58 refunds already made and a further 23 in the system to be refunded. The total amount refunded as at yesterday amounts to £2,430. A further 398 requests for refunds have been rejected as they are not eligible (not within the defined dates or at the locations where the issue relates to). There are a further 443 refund requests that are waiting review, some of these will be eligible for a refund whilst others will not.
- 4.8 An urgent meeting is arranged with the DfT this month to discuss this situation further.

5 How this can be avoided in the future?

- 5.1 There is work ongoing jointly where legal and the traffic team are mapping out their current processes which will include a fully transparent checking regime. Once drafted internal audit are to review the draft processes to ensure there are no gaps are in place. Thereby mitigating this re-occurring. In future a new process will be put in place to check the accuracy of DfT approvals so that any errors can be highlighted to them and rectified at the earliest opportunity.
- 5.2 The DfT have fully accepted responsibility for the error and as such the relationship between the City Council and the DfT remains positive. A face to face meeting is arranged with the DfT this month to discuss the matter further with a view to amicably resolving any outstanding issues and continuing to build a constructive relationship.

Communities and Neighbourhoods (4)

Scrutiny Work Programme 2016/17

20th July 16
Innovation in traffic management Bus Gates
14 September 16 16 November 16 18 January 17
Progress on the implementation of supported accommodation and floating support for homeless service users and ex-offenders (Salvation Army)
8 March 17
Progress on the Highway Asset Management Policy and Strategy Flood Risk Management and Drainage Update
5 April 17 Proposed Agenda Items
Delivering Early Action Neighbourhood Bid/IGNITE Project Fly-tipping and Littering – Task and Finish Group Policy for implementation and future management of residents parking schemes. Taxi Licensing Policy Future Burial Provision More effective community engagement

Date	Title	Detail	Cabinet Member/ Lead Officer
20th July 16	Innovation in traffic management	To brief Members on progress and developments on innovative projects in traffic management	Cllr Innes Colin Knight Sunil Budhdeo
	Bus Gates	To brief Members on the issues with bus gates, particularly Park Rd, and what steps have been taken for mitigation.	Karen Seagar
14 September 16			
16 November 16			
18 January 17	Progress on the implementation of supported accommodation and floating support for homeless service users and ex-offenders (Salvation Army)	At her Cabinet member meeting on 13 th Nov 15 the Cabinet member requested that a further progress report be submitted to Scrutiny so she can consider their comments.	Cllr Bigham Andrew Walster
8 March 17	Progress on the Highway Asset Management Policy and Strategy	Following approval at Cabinet on 5 th January Members requested progress on implementing the strategy and policy and whether the Council is meeting the requirements for funding. 6 months. To include information on pot hole actions.	Neil Cowper Cllr Innes
	Flood Risk Management and Drainage Update	An annual report on Flood risk Management and Drainage to be brought to Scrutiny in 2016/17. To include information on the following which was identified in March 2016. 1) Officers to look at the strategic network when closing roads during flooding events to prevent potential additional damage by flood water through vehicles	Neil Thomas Cllr Innes

Date	Title	Detail	Cabinet Member/ Lead Officer
		continuing to use flooded routes. 2) Officers to look at the sandbag distribution network and investigate a flooding 'champion' role with elected members to ensure fair distribution of bags and update when supplies are running low. 3) To provide information on when the pond or alternative improved drainage scheme at Bannerbrook Park will be completed.	
5 April 17			
Proposed Agenda Items	Delivering Early Action Neighbourhood Bid/IGNITE Project	The IGNITE project delivered by Coventry Law Centre and Grapevine was awarded Early Action Neighbourhood Bid. Members are interested in progress.	Helen Shankster Cllr Bigham
	Fly-tipping and Littering – Task and Finish Group	Members would like to know what is being done to address the increase in fly-tipping and concern from residents. To look at the impact of reduced resources on Streetpride and street cleansing.	Andrew Walster Cllr Innes
	Policy for implementation and future management of residents parking schemes.	To look in more detail at proposals for a policy on how to implement and manage residents parking schemes.	Jonathan Hagan Colin Knight Cllr Innes Karen Seager
	Taxi Licensing Policy		
	Future Burial Provision	There have been significant savings made to the budget, the Board may want to consider the implications of this.	Andrew Walster Graham Hood Cllr Innes
	More effective community engagement	Looking at how can we work together to share resources and fresh ways of engaging with neighbourhoods or communities of interest. Moving towards next form of partnership within the city - getting more residents as well as organisations involved in the discussion. Maybe looking at digital solutions.	Helen Shankster Cllr Bigham

